

## Grant Applications for Melksham on 04/03/2020

ID	Grant Type	Project Title	Applicant	Amount Required
3678	Community Area Grant	Shurnhold Fields Car Park	Melksham Without Parish Council	£5000.00
3634	Community Area Grant	Poulshot Cricket Club New Mower	Poulshot Cricket Club	£2000.00
3586	Community Area Grant	Melksham Station Community Hub Car Park and Cafe	TransWilts CIC	£5000.00
3674	Community Area Grant	Melksham Adventure Centre Floor Renewal	Wiltshire Youth Canoe Club	£2485.00
3659	Community Area Grant	A Short History of Change	Strange Old Things - The Mobile Museum	£700.84
3653	Community Area Grant	Bulkington Parish Council Storage Facility	Bulkington Parish Council	£1617.50
3624	Community Area Grant	Community Emergency Group Shaw Whitley a generator	Community Emergency Group	£745.00
3602	Health and Wellbeing Grant	Creative Writing Workshops for Carers	Carer Support Wiltshire	£965.00
3654	Area Board Initiative	CDSFL Development Plan Grassroots football for young people	Chippenham and District Sunday Football league	£1960.00
3593	Community Area Grant	Seend Lye Field Floodlights	Seend United Football Club	£677.50
3644	Community Area Grant	Primrose Nature Area Accessible to all Pathways	Primrose Nature Area	£5000.00
3662	Community Area Grant	GAZEBOS TO AUGMENT EXISTING PROVISION FOR TOWN EVENTS	Melksham Town Council	£1598.46

ID	Grant Type	Project Title	Applicant	Amount Required
3678	Community Area Grant	Shurnhold Fields Car Park	Melksham Without Parish Council	£5000.00

**Submitted:** 17/02/2020 15:27:51

**ID:** 3678

**Current Status:** Application Appraisal

**To be considered at this meeting:**

bbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

As this is a joint project of Melksham Town Council and Melksham Without Parish Council and the grant is to improve the access for residents of both those Councils and the wider Melksham Community Area we are therefore looking to fund the project 3 ways MTC MWPC and the Area Board.

**5. Project title?**

Shurnhold Fields Car Park

**6. Project summary:**

Shurnhold Fields is a joint project of Melksham Town Council and Melksham Without Parish Council. Developing the public open space that was the former playing fields of George Ward School into a mini country park for all to enjoy. The provision of a fenced car park and bike rack is to ensure that this open space is accessible to all from Melksham Town Melksham Without and the wider Melksham Community Area and not just those within walking distance from the George Ward Gardens estate. It needs to be secure to prevent vehicles and unauthorised encampments accessing the fields.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 8DX

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Environment

Health and wellbeing

Leisure and Culture

Older People

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2019

**Total Income:**

£345016.00

**Total Expenditure:**

£262120.00

**Surplus/Deficit for the year:**

£8128.00

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

Melksham Without Parish Council have a 10K earmarked reserve for the Shurnhold Fields Project for capital items and are using 5k as their share of funding. The remainder is for other future projects. There is another earmarked reserve for open space maintenance of 97K from Persimmon from S106 agreement other aspects of the project such as improvements to the entrance gates ground works for the bike rack and ongoing maintenance are funded from that reserve.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£17000.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Height Restriction Barrier for car park	2375.00	Melksham Without Parish Council	yes	6000.00
Bike Rack	300.00	Melksham Town Council		6000.00
Car Park	11895.00			
Fence	1180.00			
Estimate up charge for larger car park and fence to accommodate shed	1250.00			
<b>Total</b>	<b>£17000</b>			<b>£12000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The provision of a fenced car park and bike rack is to ensure that this open space is accessible to all from Melksham Town Melksham Without and the wider Melksham Community Area and not just those within

walking distance from the George Ward Gardens estate. In the Melksham Community Area profile 2014-2026 that informed the core strategy it states an under supply of amenity green space in both the urban area and rural area page 7 and 8. Page 16 priorities for the area recommends onsite provision for amenity green space should be sought in areas of under provision. The JSA is currently not available online for us to view and acknowledge that it is about to be updated but we feel the improvement of this public open space with its wildflower meadow 200 WW1 commemorative trees and rare orchard trees to be planted contribute to both the Wiltshire Council carbon neutral agenda as well as the general health and wellbeing of the residents of the Melksham community area. Giving them an easily accessible place to be able to walk in the countryside. Without adequate car parking facilities cars will park in Dunch Lane. A 10-space car park is planned and will require land drainage consent but likely to be considered permitted development. The car park construction will be of a grass matting variety to suit the land drainage requirements.

**14. How will you monitor this?**

Regular feedback on the new Friends of Shurnhold Fields facebook page and onsite conversations between the Friends and those enjoying the space.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

NA

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Capital expense by Melksham Without Parish Council and Melksham Town Council. Maintenance expense from S106 contribution. Volunteer hours from the Friends of Shurnhold Fields.

**17. Is there anything else you think we should know about the project?**

The overall development of the public open space. Maintenance costs of 1119.00 for 1819 and 3763.00 to date for 1920 1640.00 benches and picnic tables 5000.00 for a secure tool shed 8276.00 to improve access to car park from Dunch Lane

18. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3634	Community Area Grant	Poulshot Cricket Club New Mower	Poulshot Cricket Club	£2000.00
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**Submitted:** 29/01/2020 11:31:02

**ID:** 3634

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Poulshot Cricket Club New Mower

**6. Project summary:**

Our current set of gang mowers which were given to the Club at foundation are very old and are no longer fit for purpose and thus need replacing with the most cost-effective solution possible to continue cricket in Poulshot.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN101RW

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Health and wellbeing

Leisure and Culture

Older People

If Other (please specify)

## 10. Finance:

### 10a. Your Organisation's Finance:

#### Your latest accounts:

12/2019

#### Total Income:

£4458.00

#### Total Expenditure:

£1086.00

#### Surplus/Deficit for the year:

£3371.00

#### Free reserves currently held:

(money not committed to other projects/operating costs)

£971.00

#### Why can't you fund this project from your reserves:

As is clear the balance of free reserves is not enough to purchase the mower. However, Poulshot Cricket Club will be contributing 500 to the overall cost from its reserves.

We are a small community group and do not have annual accounts or it is our first year:

### 10b. Project Finance:

Total Project cost		£5400.00		
Total required from Area Board		£2000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Drive On Mower	5400.00	Area Board		2000.00
		Poulshot CC	yes	500.00
		Poulshot Parish Comm Fund	yes	2900.00
Total	<b>£5400</b>			<b>£5400</b>

### 11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

### 12. If so, which Area Boards?

Melksham

### 13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

When we re-founded PCC three years ago we outlined that a successful Cricket Club on Poulshot Green would bring the following a breakdown of barriers related to socio-economic standing age demarcation and provide a communal and aesthetically beautiful space in the heart of our village. I believe that we have

achieved and this more. In addition, to the above I believe that the Cricket Club provides the following benefits to Poulshot. A picturesque space for playing sports on the Green for not only cricket but football croquet and many forms of recreation during fete days. Due to the grass being maintained it is now a regular sight to see children playing football on the Green which was absent to a large extent previously. The older and lonelier members of our community regularly watch the matches and take part in the teas etc and mix with people they may not have known or mixed with previously thereby reducing isolation. They will regularly stop for a chat when work is being conducted on the Green. As PCC maintains and tenders at least 13 of the central Green at its own cost this provides an on-cost reduction to the Parish for the mowing of the remainder of the Green PCC continues to fully support the Raven pub at this difficult time in its history sending c.20 players to the pub for food and refreshments most Wednesdays revenue that is vital to the Pub and its continued existence. The Club has embraced and welcomed players of all ages and demographics from within the village and the wider local area and now feeds Potterne Cricket Club with some very talented junior cricketers whose first exposure to the game was on the Green. The immeasurable but surely positive effect on local tourism and house prices desirability that a classic English village has when cricket is played on its Green for all to see and stop on a summers evening. The rental of the Parish Hall for various functions and 100 support of any activities on the Green

**14. How will you monitor this?**

We actively measure participation and integration of the above each year through monitoring numbers of players/matches/cricket tea and match attendance of not just players.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

The role of Safeguarding falls to Declan Gaule Chairman and Jon Weeden Secretary and we are fully insured for all players participants and road traffic. We also purchased full protective equipment for all adult and junior players. We have signs and warning notices during matches for spectators and road traffic. We do not have a designated junior's section or coaching element as all children are referred to Potterne cricket club for their full-time play and learning. We have a series of Committee Meetings throughout the year wherein we assign safeguarding priorities and roles and responsibilities.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We have an active series of fundraising activities that support the Club in addition to donations and small-scale sponsorship.

**17. Is there anything else you think we should know about the project?**

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child

Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3586	Community Area Grant	Melksham Station Community Hub Car Park and Cafe	TransWilts CIC	£5000.00
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**Submitted:** 22/12/2019 18:31:12

**ID:** 3586

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Melksham Station Community Hub Car Park and Cafe

**6. Project summary:**

The project is to acquire a lease from Wiltshire Council to provide a community asset at Melksham Station at the former Reeds site using car parking income to sustainably fund the lease. Planning permission was granted in July 2019 for a car park and cafe. The lease award has been delayed into 2020 by works to replace a lead water pipe. Design and preliminaries have been completed using previous grant funding. Construction work will now commence and complete in 2020. This grant application will be used for the cafe refurbishment and to match a GWR grant application.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**



**8. What is the Post Code of where the project is taking place?**

SN12 8BN

**9. Please tell us which theme(s) your project supports:**

Economy

Environment

Our Community

Transport

If Other (please specify)

**10. Finance:****10a. Your Organisation's Finance:****Your latest accounts:**

01/2019

**Total Income:**

£37787.50

**Total Expenditure:**

£35465.16

**Surplus/Deficit for the year:**

£2322.34

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£49261.73

**Why can't you fund this project from your reserves:**

The reserves are grants held against projects not completed. The majority of the funding 44000 is held for the future construction expenditure against the Melksham Station project. Initial grant spending 14406 has been on preliminary costs for design legal and planning permission.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£110000.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Preliminaries inc. design	20000.00	Grants spent to date	yes	14406.00
Power Supplies inc. EV	17000.00	Project Reserves	yes	44000.00
Ground Works inc. ramp	38000.00	Melksham Without grant	yes	3500.00
Car park Lighting CCTV	8000.00	Melksham TC grant		3500.00

Cafe refurbish conversion	20000.00	GWR CCIF 2020/21	20000.00
Outdoor furniture piazza	7000.00	ACoRP CRDF 2020/21	20000.00
<b>Total</b>	<b>£110000</b>		<b>£105406</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

A Melksham Gateway Melksham population 23000 is still growing and the railway station is an important gateway to the town. Passenger numbers have grown on the TransWilts line to 250000 passenger journeys with 75000 starting or finishing at Melksham. The current Station is not very attractive to passengers and has no facilities or bus access. The project provides a cafe and a toilet for a friendly meeting place for travellers and visitors. Access to Employment and Services Major employers such as Herman Miller Knorr-Bremse have relocated to Melksham with significant employment opportunities at Chippenham and Swindon. Planned improvements in service frequency and service extension to Southampton Airport will potentially double current passenger numbers. Non car drivers have access to employment and services by using rail. Climate Emergency The increasing focus on Climate Emergency will accelerate the transfer of more passengers to rail where the CO2 emissions are 25 of car. The enlarged car park will include electric car chargers. Community: This project will provide a community hub area together with a caf and more parking spaces. The new piazza outdoor space will accommodate pop-up community business opportunities and make a more attractive view from the station platform. The warehouse on the site is under consideration for conversion as a community training centre. Discussions are ongoing with potential business sponsors as the additional lease cost is too high to be funded by the car park income. However, the opportunity is ideal for a suitable community rail project such as providing a path for unemployed or homeless into work. The cafe can also provide training opportunities for suitable volunteers.

**14. How will you monitor this?**

The number of rail passengers is monitored monthly by GWR using ticket sales. As part of our business plan we will monitor the number of car park users revenue and caf activity. We will report on our community projects projects together with appropriate publicity - sponsors and funders will be recognised.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

Transwilts are an Accredited Partnership by the Department of Transport and says Accreditation should provide assurance to potential funders and partners that the CRP operates to high standards of governance and financial propriety....and is a suitable entity for receiving public funds.....Government considers it a good representative of the local community. Our activities are reviewed annually covered by written policies which are subject to annual review by the Board. They include a Code of Conduct with policies on Volunteering Diversity and Equality Safeguarding Children Vunerable Adults Grievance Procedure Health Safety Data Protection. Our one employee - the Community Rail Officer CRO reports to the Chair and is responsible for our community events organising volunteers and implementing our safeguarding policies. Volunteers at the Melksham Station site will be coordinated and briefed by our CRO.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We have organised the construction work in phases which can be completed according to grant funding. We have budgeted for additional applications in the 2020/21 financial year to complete all the project phases. GWR funding is not available until the next franchise award from April 2020 which was delayed until after the election.

**17. Is there anything else you think we should know about the project?**

The overall project is part of the Melksham Station Master Plan to provide passenger and community facilities. Following the preliminary design work we have better visibility of the construction packages and costs to meet the planning requirements. This grant application scope will be used for cafe refurbishment fixture and fittings and as matched funding for our GWR grant application.

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Project/Business Plan:**

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3674	Community Area Grant	Melksham Adventure Centre Floor Renewal	Wiltshire Youth Canoe Club	£2485.00
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**Submitted:** 15/02/2020 15:02:05

**ID:** 3674

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

na

**5. Project title?**

Melksham Adventure Centre Floor Renewal

**6. Project summary:**

The adventure centre is a home for many activities and clubs the floor is used as a café, gym, Meeting place, Exercise room, Educational training such as first aid courses/Training sessions and any other community projects requested. The upstairs floor is degrading it was laid in 1976 and contains one percent asbestos. The floor is uneven has holes in it is a possible health and safety hazard. Without the new floor the community will not be able to use this UNIQUE facility. Our community is suffering from lack of viable exercise space.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 7ED

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Health and wellbeing

Leisure and Culture

Our Community

If Other (please specify)

Hub for River and Food Festival.

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

01/2020

**Total Income:**

£11000.00

**Total Expenditure:**

£9500.00

**Surplus/Deficit for the year:**

£1500.00

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

We cannot fund this project from our reserves because we are committed to providing Shower facilities Disabled Access ramp DDA compliance. We have insufficient funds to renew the floor.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£4970.00		
Total required from Area Board		£2485.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
materials and labour	4970.00	2485.00	yes	2485.00
Total	<b>£4970</b>			<b>£2485</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The grant will benefit all these current Melksham Users these include 1.Wiltshire Youth Canoe Club 2.Twelve primary schools in an area of six miles.3.The children at these schools are actively encouraged to take up canoeing and this in turn provides the children with an afterschool club and hopefully a lifelong sporting ambition.4.The building is used to host Melksham Oaks School canoe club 5.The centre is host to the Saturday park run reaching out to 200-500 hundred adults in the area. The park run is extremely well supported.6. The centre also hosts the Sunday Junior park run. The club provides toilets a free cafe and a base and a storage facility to the park run.7. The ladies fitness group 8. Youth Action Wiltshire 9. People attending Educational Courses at the centre10. Party in the park and food festival users. The users will benefit because they will be able to continue to use the facility without health and safety issues and as our footfall is increasing further members will benefit. The club will seek to increase its footfall once the floor is renewed as currently it inhibits use.

**14. How will you monitor this?**

We will monitor the project by benchmarking the footfall through the centre. Numbers of users are

recorded and diarised this can be compared and benchmarked against previous years and compared against other activity centres.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

The centre is committed to safeguarding ensuring all users have welfare and safeguarding policy's. We ensure we have a adequate fire and safety and insurance policies and users have indemnity insurances. The centre is committed to safeguarding for users. The centre provides for its users site specific risk assessment. The users must show all the appropriate documentation to the centre staff before any activities commence. The centre has a management committee who ensure these steps are taken. All users of the centre are required to carry out and show DBS documentation. The centre keeps adequate records of the management committee's documentation and insists on seeing its users documentation and records for safeguarding. Safeguarding is regularly discussed and documented at centre management meetings making safeguarding a priority to the centres users. Everyone within the centre is responsible for safeguarding. Concerns are immediately raised and actioned.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

NA

**17. Is there anything else you think we should know about the project?**

NA

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3659	Community Area Grant	A Short History of Change	Strange Old Things - The Mobile Museum	£700.84
<p><b>Submitted:</b> 08/02/2020 14:55:18</p> <p><b>ID:</b> 3659</p> <p><b>Current Status:</b> Application Appraisal</p> <p><b>To be considered at this meeting:</b> tbc contact Community Area Manager</p> <p><b>1. Which type of grant are you applying for?</b> Community Area Grant</p> <p><b>2. Amount of funding required?</b> £0 - £500</p> <p><b>3. Are you applying on behalf of a Parish Council?</b> No</p> <p><b>4. If yes, please state why this project cannot be funded from the Parish Precept</b></p> <p><b>5. Project title?</b> A Short History of Change</p> <p><b>6. Project summary:</b> A project to create a new history exhibition for Melksham and deliver it to local school pupils and the public. The exhibition will be a light-hearted look at money trade and treasure from the stone age to modern times. We'll be holding sessions in Bowerhill school and Melksham library and aim to support at least 300 people at five initial sessions and more in future.</p> <p><b>7. Which Area Board are you applying to?</b> Melksham</p> <p><b>Electoral Division</b></p> <p><b>8. What is the Post Code of where the project is taking place?</b> sn12 7dz</p> <p><b>9. Please tell us which theme(s) your project supports:</b> Children &amp; Young People Health and wellbeing Leisure and Culture Older People Our Community</p> <p>If Other (please specify)</p> <p><b>10. Finance:</b></p> <p><b>10a. Your Organisation's Finance:</b></p>				

**Your latest accounts:**

04/2019

**Total Income:**

£1500.00

**Total Expenditure:**

£1500.00

**Surplus/Deficit for the year:**

£0.00

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

We fund our projects directly from donations and do not currently hold reserves.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£700.84		
Total required from Area Board		£700.84		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Anglo Saxon coin set	100.00			
Celtic coin set	100.00			
replica coin die set	100.00			
craft materials	55.84			
Banners	18.00			
leaflets	27.00			
modern coin set	100.00			
Reproduction costume sets	200.00			
<b>Total</b>	<b>£700.84</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

We intend to run 6 sessions 3 in local schools and three public events. These will be educational allowing



people to handle artefacts and learn about different periods. The public events will take place in school holidays and be free entry providing free activities for low income families. The school sessions will also be free for the school and parents. We hope to directly support 300 local people in these sessions and more going forward as other organisations make use of the collection.

**14. How will you monitor this?**

We will seek feedback from hosting organisations and inform participants of ways they can feedback directly via our website.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

All our volunteers are trained in safeguarding and will have DBS checks in place.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This project can continue locally indefinitely we will meet on going costs from our own income stream of donations.

**17. Is there anything else you think we should know about the project?**

18. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3653	Community Area Grant	Bulkington Parish Council Storage Facility	Bulkington Parish Council	£1617.50
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**Submitted:** 07/02/2020 11:33:04

**ID:** 3653

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

There is an unexpected requirement to fund this project at short notice.

**5. Project title?**

Bulkington Parish Council Storage Facility

**6. Project summary:**

Bulkington Parish Council owns equipment e.g. Marquee tables chairs cooking equipment and water boilers which have been stored by a local farmer for many years. He now requires the space and has asked us to find alternative storage. We have decided the best way forward is to own our own storage facility.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN101SJ

**9. Please tell us which theme(s) your project supports:**

Our Community

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

01/2020

**Total Income:**

£5660.00

**Total Expenditure:**

£5660.00

**Surplus/Deficit for the year:**

£0.00

**Free reserves currently held:**  
**(money not committed to other projects/operating costs)**  
£11907.49

**Why can't you fund this project from your reserves:**

Our Main Effort for FY 2021 is the replacement and refurbishment of playground equipment no longer deemed safe by ROSPA. The majority of our reserves will be utilised accordingly.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£3235.00		
Total required from Area Board		£1617.50		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Shed	1777.00	Parish Council Reserves	yes	888.50
Concrete Base	1208.00	Parish Council Reserves	yes	604.00
Sundries shelving security	250.00	Parish Council Reserves	yes	125.00
Total	<b>£3235</b>			<b>£1617.5</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Local residents of Bulkington. The Equipment was purchased by the community, so the secure storage unit will protect the integrity of the items therefore preventing further expenditure.

**14. How will you monitor this?**

Keys will be held by Parish Councillors who will conduct regular checks.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

NA

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This is a request for a one-off financial injection to support the project. There will be no further funding application made to WCC in respect of this project. Any lifelong costs will be met by the Parish Council.

**17. Is there anything else you think we should know about the project?**

NA

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3624	Community Area Grant	Community Emergency Group Shaw Whitley a generator	Community Emergency Group	£745.00

**Submitted:** 22/01/2020 15:21:08

**ID:** 3624

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Community Emergency Group Shaw Whitley a generator

**6. Project summary:**

In the event of an emergency the Reading Rooms Whitley becomes a muster station and control room for the Community emergency group CEG. In the event of a loss of electric power it would be beneficial to have the back up of a dual fuel LPG/petrol 1000w inverter generator. this type of generator provides a pure sine wave which can be used to power mobile phones walkie-talkies and lap tops. In addition it would be used to power lights and boil a kettle. It could also be used to power our submersible water pumps to help remove water from any flooded properties in the 2 villages.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 8QR

**9. Please tell us which theme(s) your project supports:**

Our Community

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2019

**Total Income:**

£536.00

**Total Expenditure:**

£478.32

**Surplus/Deficit for the year:**

£57.68

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£71.59

**Why can't you fund this project from your reserves:**

We do not have any reserve funds as all our funds have been in the form of grants for specific items.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£745.00		
Total required from Area Board		£745.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
Hyundai inverter generator	720.00		account stands at	71.59
refill gas for donated cylinder	25.00			
<b>Total</b>	<b>£745</b>			<b>£71.59</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

In an emergency any villagers who have to vacate their property because of flooding can be accommodated in the Reading Rooms we have a limited supply of sleeping bags and camp bed. If we lost electrical power this generator would power our mobile lights walkie-talkies mobile phone and lap tops. The Reading Rooms also serve as a Control Room where our volunteer Flood Wardens, we have about 25 volunteers gather and carry out duties in and around the village. We have a detailed emergency plan and volunteers have been trained what to do in an emergency. The CEG was formed as a result of severe flooding in our 2 villages in 2014 when many properties flooded and some had to be evacuated.

**14. How will you monitor this?**

We will only have occasion to use the equipment in an emergency.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

All volunteers have been trained and a detailed written plan of the actions to be taken in the event of an emergency. Members of the group attend Wiltshire flood warden training sessions and also visit the Bradford-on-Avon Emergency group. We have a Health Safety Officer and Jonathan Rumens is responsible for safeguarding.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Our running costs are low however we receive great support from MwPC who give us an annual grant and pay for a landline and broadband in the Reading Rooms

**17. Is there anything else you think we should know about the project?****18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3602	Health and Wellbeing Grant	Creative Writing Workshops for Carers	Carer Support Wiltshire	£965.00
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**Submitted:** 09/01/2020 10:22:18

**ID:** 3602

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Health and Wellbeing Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Creative Writing Workshops for Carers

**6. Project summary:**

Carer Support Wiltshire seeks 965 from the Melksham Area Board to launch a five-part series of creative writing workshops for carers. These workshops will run in Melksham on a monthly basis. Each session will last for a minimum of three hours for up to fifteen carers and will be led by a dedicated teacher to cover a range of creative writing topics. Carers who attend will benefit by getting a vital break from their caring role improve valuable communication and writing skills and obtaining skills which make further education and employment opportunities more accessible.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division****8. What is the Post Code of where the project is taking place?**

SN12 7PU

**9. Please tell us which theme(s) your project supports:**

Health and wellbeing

Older People

Our Community

Other

If Other (please specify)

Carers

**10. Finance:****10a. Your Organisation's Finance:****Your latest accounts:**

03/2019

**Total Income:**

£1344519.00

**Total Expenditure:**

£1279357.00

**Surplus/Deficit for the year:**

£65162.00

**Free reserves currently held:**

(money not committed to other projects/operating costs)

£444762.00

**Why can't you fund this project from your reserves:**

We hold sufficient funds in our reserves to fund 6 months of essential services winding down costs and financial obligations. We provide a county-wide service and are unable to deplete our reserves to fund a project with such a limited local focus.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**



Total Project cost		£2243.00		
Total required from Area Board		£965.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
Venue	475.00		Our contribution	yes
Stationary and Journals	55.00		Jack Lane Charitable Trust donation	yes
Equipment projector and flip chart etc.	125.00			
Refreshments	25.00			
Workshop facilitator travel expenses	15.00			
Workshop facilitator salary wages NI pension	698.00			
Management admin salary	582.00			
Overheads	268.00			
Total	<b>£2243</b>			<b>£1278</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

A carer is someone of any age who provides unpaid support to family or friends who could not manage without this help. This could be caring for a relative partner or friend who is ill frail disabled or has mental health or substance misuse problems. New research reveals that 8 out of 10 people caring for loved ones described themselves as lonely or socially isolated due to their caring responsibilities and 40 of carers said they hadn't taken a day off for more than a year. Melksham has a high proportion of carers 11.1 of the total population 3146 in total. Carer Support Wiltshire supports 650 of them. Of the 297 of them who have completed our Initial Assessments-84 never have the opportunity to take a break-172 worry about money-187 feel lonely or isolated-207 have difficulty feeling positive about the future. It is critical that carers have time to be themselves develop new skills and feel involved in the community. It is clear that carers in Melksham need support to do this and to feel recognised valued and supported by their community. Our creative writing workshops for carers will help attendees build their confidence take a rare break from their day-to-day caring role reduce their feelings of loneliness and isolation meet other carers and build a support network in their local area. Sessions will be therapeutic calming and will give the carers who attend the skills to express themselves effectively. Carers who attend the workshops will gain valuable writing and communication skills and will therefore be useful for carers who are keen to return to work after leaving employment to care for their loved-ones on a full-time basis. These workshops will give these carers the experience and confidence to strive for work that interests and challenges them. Young adult carers aged 18-25 will also benefit from these workshops as they to seek experiences and opportunities which will make further education and employment more accessible. We are also confident that this series

of creative writing workshops for carers supports Melkshams local priorities to provide increased support for carers and to improve levels of mental wellbeing participation and activity for people of all abilities. We would like to involve the Melksham Area Board in this unique project and ask for funding to cover some of the costs for the five monthly workshops venue stationary equipment refreshments etc..

**14. How will you monitor this?**

We will monitor the impact and outcomes of the events through A record of attendance Participant evaluation forms Quotes from carers attending Feedback from staff attending Photos of the event The evaluation form will measure impact on Experience/Knowledge/Skills/Confidence/Wellbeing. We will endeavour to provide a case study to share with the Melksham Area Board

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

Carer Support Wiltshire CSW is committed to safeguarding and promoting the welfare of children young people and vulnerable adults engaged in the breadth of its activities. We have a safeguarding policy which outlines the duty and responsibility of staff volunteers and trustees working on behalf of CSW in relation to the protection of vulnerable adults from abuse. All CSW staff undergo mandatory Safeguarding Vulnerable Adults from Abuse Training which is refreshed every three years. Managers undertake the Wiltshire Council Safeguarding Vulnerable Adults from Abuse Training for managers. The designated Vulnerable Adult Protection Officer for CSW is the Chief Executive. The role of the designated officer is to oversee all instances involving adult protection that arise within CSW. They will respond to all vulnerable adult protection concerns and enquiries. Specialist training is provided for this member of staff.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Funding provided by Wiltshire Council will guarantee that our project is able to run for its full time-span of 5 months.

**17. Is there anything else you think we should know about the project?**

18. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3654	Area Board Initiative	CDSFL Development Plan Grassroots football for young people	Cheltenham District Sunday Football league	£1960.00
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**Submitted:** 07/02/2020 12:52:04

**ID:** 3654

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Area Board Initiative

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

Innovation by local football committee to support a need among young people who cannot afford training costs to support young people in continuing sport after 18 and to open to all especially those unable to afford the costs of this qualification.

**5. Project title?**

CDSFL Development Plan Grassroots football for young people

**6. Project summary:**

We have noticed a need for young people to become Qualified refs with DBA clearances and first aid training but alas a cost they cannot afford. Also the domestics of applications is daunting. We want to fill this gap our group of qualified volunteers will free of charge do the paperwork booking courses and dates locations and use the Grant to cover the costs. We have seen the odd few young refs blossom with support we wish to offer this support to ANY under 18 male female this opportunity. This is a confidence builder character building and fills a need in Under 91012 and 18 football leading to a continued ability to follow through the adult ranks . We also wish to provide a small allowance towards the successful candidates on uniform flags whistle etc from this Grant .As a parallel initiative we want to hold a football tournament in Melksham to invite all under 18 teams to play against Sunday adult teams to encourage them to continue football when they reach 18 often only the few get games with local clubs .The FA have dictated rightly that no adult club can play under 18s with a DBS qualified in the club we free of charge will provide a qualified interviewer with just FA admin fee 15 to some 30 clubs from this Grant without which we would lose young people from the game. We will look to local youth clubs e.g Canbarra offer this opportunity plus all such clubs. The non mandatory request we will ask of candidates is they support the shortage of refs at all areas such as Disabled Football as a payback We intend Communicating this activity across the community

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 6FN

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Health and wellbeing

Other

If Other (please specify)

Young people skills development

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

11/2019

**Total Income:**

£8704.00

**Total Expenditure:**

£8449.00

**Surplus/Deficit for the year:**

£255.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£17017.00

**Why can't you fund this project from your reserves:**

This project is out with our normal remind running a league but we feel passionate in helping the local community with our skills and organisation ability .We have and still do continue to support Disabled Football skills qualifications to club officials that take up our revenue .Our reserve funding is held for league emergency and this not available for outside development .This reserve is long held since 1969 as the league teams ownership under the committee management.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost £3960.00

Total required from Area Board £1960.00

Expenditure		Income	Tick if income	
(Itemised	£	(Itemised income)	confirmed	£
expenditure)				

Level One		Wiltshire		
Coaches Courses for caandidates	1440.00	Community Foundation	yes	2000.00
Equipment for candidates	720.00			
Tournament U1618Adult	500.00			
DBS clearance checks 30clubs @15 admin charge only	450.00			
Press Communications etc	250.00			
Disabled Ref training course	600.00			
Expert support	0.00	Expert support		0.00
<b>Total</b>	<b>£3960</b>			<b>£2000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

This will allow as a starter 12 young people to become FA qualified refs to support a ask of refs at this age group to support a massive growing Melksham and oval area football with adults unqualified and not always DBA qualified in managing the league games across Melksham and beyond .They will also be trained in disabled football game management filling a requirement .The CDSFL committee will mentor these young people and allow a career path that can help and support progression .The new FA regulation the calls on all clubs to have a DBSCRC qualified member of the club means no under 18s can play for adult teams of the officer is not in place we have a committee member who will give this service free to some 30 clubs with just the admin few being reauired15 per club candidate this keeping the progression from youth football to adult open.The tournament will invite all Wiltshire under 18 teams to play against a mixture of average Adult Sunday teams to encourage them to continue playing as they become 18 only the exceptional ones get picked up and the others can be lost to sport We also intend publicizing this using our committee press officers free services and only costs of press etc and tournament Medals Cdsfl will donate cup free. We are weekly seeing a shortage of qualified refs for local football but have seen small pockets of Under 18 men and women being a life blood but we need to increase the help to young people who cannot afford to go down this route

**14. How will you monitor this?**

Each candidate will go on FA course and we will pay just course and qualification costs. The DBA checks each will be auditable and the tournament is judged by the number of players under 18 we will registration.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

We have a Qualified Welfare officer who will give his time free to each candidate plus he has access to

Wilt s FA welfare officer .We have a Qualified Ref officer who will liaise with FA qualified course trainers through our process. The League Development Officer will monitor the scheme The League finance Officer will provide a separate auditable bank account with full viability of expenditure.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Once we can prove we can do this at a local level we can then use it as a great example of it working that we can submit to Sports England Grant team and FA as something they should find across UK

**17. Is there anything else you think we should know about the project?**

NA

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3593	Community Area Grant	Seend Lye Field Floodlights	Seend United Football Club	£677.50
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**Submitted:** 03/01/2020 17:00:45

**ID:** 3593

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Seend Lye Field Floodlights

**6. Project summary:**

I run a Saturday League football team and we have nowhere to train as the local school is booked up and nowhere else has outside lighting. The field has a few floodlights that no longer work but i would like to have them replaced so our team and others have a new space to do activities and train. We have tried to raise as much as we can to have them fixed but just cannot do it on our own.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN126NS

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Leisure and Culture

Our Community

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

(money not committed to other projects/operating costs)

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£1355.00		
Total required from Area Board		£677.50		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
electricians quote	1355.00	n/a		0.00
Total	<b>£1355</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?****13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Our football team for a start will benefit because it gives us a place to do what we love and keep the team going. Without training people lose interest because we lose games this leads to the club folding and then we have nothing. Send lye field rent out to other football teams too and I am sure they would be interested in training under the lights if they are installed. There is also a young footballers foundation that use the pitch so even children would benefit from the lights. The committee relies on the community to keep an income so the lights being installed will mean more people renting the field which leads to the community making more money to boost the village. I really don't see any negatives to the flood lights being installed as so many people would be able to enjoy sport and activities after dark which they aren't able to do at the moment.

**14. How will you monitor this?**

I am close to people involved with the running of the village committee and lye field, so I will be able to make sure they are spreading the word that the floodlights are available for people to train under whether it be football or other sport.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

My project for the lights would only involve an electrician who is qualified and safe.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The lights will be paid for by the village committee but only when turned on and people that book to train under them will cover the cost of electric.

**17. Is there anything else you think we should know about the project?****18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**



**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3644	Community Area Grant	Primrose Nature Area Accessible to all Pathways	Primrose Nature Area	£5000.00
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**Submitted:** 31/01/2020 16:21:45

**ID:** 3644

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept****5. Project title?**

Primrose Nature Area Accessible to all Pathways

**6. Project summary:**

The aim-create a permanent accessible to all pathway through Primrose Nature Area. Currently those less able are unable to access the nature area they can only skirt the edges on 2 sides. During a community bulb planting event senior citizens and people in wheelchair/scooters turned up to help but were unable to access the area due to the pathing. During the wet winter months, the area is slippery and dangerous for able

bodied walkers and gaining access to empty the two dog poo bins is treacherous at times. We would like to replace worn shingle pathways and install a new pathway alongside the brook as per the area marked pink on the emailed area plan. This inclusivity would meet vision 4 of the Corporate plan 2017-2021  
<https://www.melkshamtown.co.uk/town-council-reports/506-corporate-plan-2017-21file>

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 6GD

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Environment

Health and wellbeing

Older People

Our Community

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£15206.92		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Path membrane	226.80	volunteer labour	yes	1500.00

path stones	2304.00	refreshments for workers 6 days	yes	300.00
mini digger hire 14 weekends	11676.12	volunteers tools usage	yes	50.00
labour 50 per day over 14 weekends	700.00	Donations as at end of 2019	yes	184.00
refreshments for workers over 14 weekends	300.00	business equipment/time donation	yes	5000.00
<b>Total</b>	<b>£15206.92</b>			<b>£7034</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The work - Committee members and volunteers would build the pathway. It would be 10cm 4 deep have a thick weed resistant membrane and MOT Type 1 stones these are the same stones as currently used for the pathway from Primrose Drive past the playground to Primrose Drive near the Nature Area access - this will result in pathways not needing repairing for at least 5 years. A mini digger less damaging to the environment better for wildlife and less noisy for neighbouring properties would be hired for weekend usage throughout the spring/summer until the project is finalised. The pathway installation would be in an area where people currently walk not where wildlife resides. Once completed residents and visitors regardless of their physical abilities will all be able to enjoy the area be able to attend help with community events and feel included. We envisage the area as being a tranquil place where Melksham residents and visitors can enjoy it visually can socialise there walk their dogs' senior citizens mums with pushchairs disabled can access the area to feed the birds watch the wildlife and take part in activities. This pathway would allow access to the area all year round. This inclusivity would meet vision 4 of the Corporate plan 2017-2021 <https://www.melkshamtown.co.uk/town-council-reports/506-corporate-plan-2017-21file>

**14. How will you monitor this?**

Monitoring - during the works the committee will regularly update and take pictures of the work this will be shared on the Primrose Nature Areas Facebook Page. Members walk daily in the nature area so any issues will be brought to the committees attention and discussed at the next available meeting or if urgent an emergency meeting.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

Health Safety - The digger would only be used by 2 experienced committee members the fitting of membrane and filling with pathway stone would be carried out by volunteers and committee members after our health safety expert carries out a training talk. We will require all volunteers to read our Health and Safety Policy at each volunteering session. A first aid box will be available during the days. We will provide all volunteers with refreshments during the work. We have emailed separately our Health and Safety Policy

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We will run fundraisers ask for donations and if necessary to complete the project will apply for other grants from local businesses and local council.

**17. Is there anything else you think we should know about the project?**

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3662	Community Area Grant	GAZEBOS TO AUGMENT EXISTING PROVISION FOR TOWN EVENTS	Melksham Town Council	£1598.46
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**Submitted:** 10/02/2020 15:48:01

**ID:** 3662

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

This project is not part of the core statutory work of this council. Rather it is discretionary work in support of local organisations and high street development activity for the benefit of the community visitors and to

support the local economy. As such it is un-budgeted and whilst we can make a financial and in-kind contribution we cannot fund the entire project.

**5. Project title?**

GAZEBOS TO AUGMENT EXISTING PROVISION FOR TOWN EVENTS

**6. Project summary:**

This project will augment the existing infrastructure in the form of professional events gazebos and ancillaries to allow the popular Melksham Makers Market to grow. Also, this purchase will augment the existing infrastructure to develop existing and facilitate additional events for the benefit of the Melksham community and to develop the local economy. These to take place at Melksham Market Place and elsewhere in the town.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 6ES

**9. Please tell us which theme(s) your project supports:**

Economy

Leisure and Culture

Our Community

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2019

**Total Income:**

£1102004.00

**Total Expenditure:**

£1011974.00

**Surplus/Deficit for the year:**

£90030.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£331842.00

**Why can't you fund this project from your reserves:**

Our income from Melksham Makers Market will partially fund this project and the cost of servicing the market by our amenity team to put up take down and secure gazebos will be met by the applicant. The applicant has insufficient reserve funds to entirely fund this project.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£3196.92		
Total required from Area Board		£1598.46		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
2 x 6m x 3m professional quality gazebo frames	877.36	Income from 2019 Melksham Makers Markets programme	yes	1077.18
24 gazebo weights	459.96	Existing budget - cost of putting up, taking down and securing gazebos at events	yes	521.28
2 x gazebo roof canopies branded	908.30			
2 x 6m sidewall sets	400.02			
Delivery	30.00			
Melksham Town Councils Cost of putting up securing and taking down gazebos	521.28		yes	
<b>Total</b>	<b>£3196.92</b>			<b>£1598.46</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

This project will allow the Melksham Makers Market organisation to develop and play its part in growing the local economy by providing an increasing sales platform capacity for local Makers and Crafting businesses by increasing the numbers of such businesses which can be accommodated. Such markets have proved popular with residents and visitors and the larger number of Makers and Crafting businesses attending will provide a greater attraction and hence increase support for the visitor economy. The applicant will support the Melksham Makers Market with professional marketing advice in order to ensure it grows and the visitor economy develops. The local community and visitors will also benefit from the improved facilities these gazebos will provide for local events. It is important that events and festivals are attractive and well resourced in order to attract audiences each year. There is established correlation between visitors visiting a town and economic benefit accrued.

**14. How will you monitor this?**

A record will be kept of the numbers of businesses attending each Melksham Makers Market so that it can

be demonstrated that the enhanced capacity following this grant is utilised and the benefits accrued. The use of the grant-funded equipment to support community events will be recorded as will visitor numbers.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

This project is designed to allow local events to develop and grow as well as facilitating the growth of the popular Melksham Makers Market - all for the benefit of the local community and in support of the local economy. As such this equipment will be used by a range of organisations each of which will be responsible for safeguarding and for promoting the welfare of staff and participants and ensuring DBS checks are held where appropriate. Officers and or members of the Town Council provide professional advice regarding responsibilities to the organisations who will loan this equipment. The Town Clerk Mrs Linda Roberts is ultimately responsible for safeguarding in the applicant's organisation. However this is not applicable in terms of this application as the responsibility for safeguarding issues welfare of staff and participants and DBS checks lies with whichever organisation is using the equipment at the time.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This application is to support a capital purchase of professional grade equipment which will have a long service life. Care for the equipment will be the responsibility of the applicant who has staff professionally trained and experienced in these matters. As such the applicant expects this to be a one-off purchase not requiring a further input of capital post the conclusion of this project. As the Melksham Makers Market grows the modest income accruing from stallholders will be sufficient to fund future renewals and/or major repairs of this grant-funded equipment.

**17. Is there anything else you think we should know about the project?**

This project is designed to augment the existing equipment owned by the applicant in order to allow existing town events to grow and new ones to develop. As such this is a discrete project and not part of a larger one.

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

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